

**YWCA Pekin
Party Rental Agreement**

Name:	Date of Rental:
Address:	Number Attending:
Phone:	Email:

YWCA Member Party Rental

Up to 25 guests	\$185	Includes 1 hour in pool / 1 hour in room
Up to 50 guests	\$255	Includes 1 hour in pool / 1 hour in room

YWCA Non-Member Rental

Up to 25 guests	\$225	Includes 1 hour in pool / 1 hour in room
Up to 50 guests	\$325	Includes 1 hour in pool / 1 hour in room

TIME SLOTS, based on availability (1st hour in pool, 2nd hour in room)

Friday

_____ 4:30pm to 6:30pm _____ 5:30pm to 7:30pm

Saturday

_____ 12:30pm to 2:30pm

Rules and Conditions:

- Room is to be left in the condition you found it - waste in cans, food/spills cleaned from tables & floor (broom and any other cleaning materials will be available for use). A \$20 cleaning fee will be charged for any excess mess.
- Lifeguards have full authority regarding all pool safety decisions.
- Only US Coast Guard approved flotation devices may be used.
- Attendance beyond scheduled time will incur a late charge of \$15 for every 15 minute increment.
- For every 5 children under 6, there must be at least 1 adult *in the water*
- For every 5 children 7 & up there must be at least 1 adult *on the pool deck*

Payment in full is due to complete registration - a credit card must be on file for any damages or accumulated fees. Reservations must be made at least 2 weeks in advance of desired rental date.

Cancellations must be made 48 hours in advance to receive refund, less \$50 processing fee. Any cancellations made less than 48 hours prior to the scheduled date is non-refundable. There will be a \$25 rescheduling fee - new party date must be at least 2 weeks after date of reschedule.

I have read the above information and agree to the terms of this agreement:

Signature: _____ Date: _____

FOR YWCA USE:

Amount Paid: _____ Receipt No. _____ Date Paid: _____ Staff Initials: _____
Copies given to: Customer: _____ A&F Director: _____ Party Binder: _____ Google Calendar: _____